

**Committee Members Present:**

Mr. Edward Barlow, Chair  
Ms. Jean Grim, Vice -Chair  
Ms. Mary Wallace  
Mr. Carlton Starke  
Mr. Daniel Moore

**Human Rights Advocate Representation:**

Beverly Garnes, Human Rights Manager

**Crater LHRC Secretary**

Ms. Fabri D. Claiborne

**Committee Members Absent:**

Ms. Audrey Wood  
Mrs. Mary Trotter-Kindred

**Affiliates Present:**

- ✓ *Mr. James Scott III,*  
Adult Activity Services
- ✓ *Ms. Marilyn Newby, Patricia Tucker*  
Agape Unlimited Inc. I, New Beginning, Inc., Phoenix-N-Peace
- ✓ *Mr. Clarence Dilworth,*  
Benchmark Residential Services & Dan-Poe-Dil, Inc.
- ✓ *Ms. Peggy Ball,*  
DePaul Community Resources
- ✓ *Ms. Serressa Burgess*  
John Randolph Medical Center
- ✓ *Ms. Cynthia Batts, Chandra Batts-Stephenson,*  
Low Ground Visions, Inc. /Day Support
- ✓ *Ms. Felicia Daniels,*  
Progressive Adult Rehabilitation Center, Inc. (P.A.R.C.)
- ✓ *Ms. Jeronica Page,*  
Pryor House, High Hopes
- ✓ *Ms. Sandra McCabe, Staff RN*  
Southside Regional Hospital Inpatient Services
- ✓ *H. Ginger LaBreaks, Nurse Manager*  
Southside Regional Hospital Outpatient Services
- ✓ *Beatrice Johnson,*  
Agape Unlimited II
- ✓ *Janine Johnson,*  
T'Lab, Inc.

**Affiliates Present Cont'd**

- ✓ *Mr. Robert Taylor, Michael Nichols*  
Visions Family Services, Inc.
- ✓ *Brenda Smith*  
Family and Youth Service
- ✓ *Erica Grant*  
Live 4 Life Inc.

**I. Call to Order**

A quorum being present, Chair Edward W. Barlow called the Crater Local Human Rights Committee meeting to order at 5:40 PM at Southside Regional Medical Center, Petersburg, Virginia.

**I. Public Comments:**

None

**II. Approval of Minutes**

A motion was made and seconded to approve the minutes of the Thursday, January 13, 2011 meeting with corrections. Ayes: Ms. Jean Grim. Mr. Carlton Starke.

**III. Advocate's Comments**

Ms. Garnes reported that guidelines of the roles and duties of the structure of the Local Human Rights Committees have been received from the State Human Rights Committee. The structure will be discussed in detail during the next meeting.

**IV. Financial Report**

The financial report was presented by Marilyn Newby. Copies of the report and bank statement were passed to each affiliate and board member present. Expenses as of February 10, 2011 are as follows:

None

There are currently three checks that have not cleared.

The account balance to date is \$3,205.99

**V. Secretarial Report**

Ms. Fabri Claiborne reported on the Affiliate Report Log for March 2011. The Affiliate Report Log reports the status of whether reports were submitted On Time, Late or Not Submitted at all. All reports were submitted on time except John Randolph Medical Center.

**VI. Old Business**

- a. The next five affiliates presented their annual report. Each affiliate reflected upon the incidents, activity and program changes for the 2010 calendar year. Mr. Barlow informed the providers that annual reports are due prior to January 15<sup>th</sup>. This is located in the Human Rights' Regulations
  - i. DePaul Community Resource – Peggy Ball
  - ii. John Randolph Medical Center - Serressa Burgess
  - iii. Low Ground Visions, Inc. – Cynthia Batts
  - iv. New Beginning, Inc. – Marilyn Newby
  - v. Phoenix – N – Peace - Marilyn Newby
- b. The remaining affiliates to present their Annual Reports are as follows:
  - i. Progressive Adult Rehabilitation Center, Inc. (P.A.R.C)
  - ii. Pryor House
  - iii. Southside Regional Medical Center, Inpatient Services
  - iv. Southside Regional Medical Center, Outpatient Services
  - v. TLAB, Inc.
  - vi. Visions Family Service, Inc.

**VII. New Business**

- a. The pending State Human Rights Guidelines were discussed. A copy of the guidelines was emailed to each affiliate. A sub-committee was formed during this time. The following affiliates and members who volunteered for the sub-committee are as follows:
  - i. Marilyn Newby
  - ii. Clarence Dilworth
  - iii. Beatrice Johnson
  - iv. Carlton Starke
  - v. Cynthia Batts
  - vi. Edward Barlow
  - vii. Mary Wallace

Fabri D. Claiborne will be available to render secretarial duties and Beverly Garnes will assist with clarification of the guidelines, if needed. Ms. Mary Wallace has volunteered to arrange the first meeting date and location. She will contact the sub-committee via email.

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**VIII. Event Report Statistics**

Reports from each provider on events occurring during the reporting period of January and February 2011.

- a) **Adult Activity Services** - Report submitted On Time  
No program changes or activity to report.
- b) **Agape Unlimited I** – Report submitted On Time  
No activity to report. One person left
- c) **Agape Unlimited II** – Report submitted On Time  
No Activity or changes to report.
- d) **Benchmark Residential Services** – Report submitted on time.  
No changes to report.

Carson House

On January 6, 2011 the program director was informed that an individual had fallen and suffered a laceration to the top of his head. The client was attempting to take a magazine from a peer. Both were pulling back and forth. When the peer let go, the client lost his balance, thus falling and hitting his head on the coffee table. The client was taken to his personal care physician. The doctor treated the laceration with two staples to the injury. Administrative review does indicate neglect on the part o the staff member.

- e) **Dan-Poe-Dil** – Report submitted on time.

Wedgewood House

No activity or changes to report

On January 7, 2011, it was reported to the program director that an individual had fallen and sustained a laceration to the top left side of his head. The individual was waiting for transportation. The staff member later heard a thump. As she entered she saw the individual on the floor. He stated he thought the van was going to leave him. The staff member transported the individual to John Randolph Medical Center. The attending physician treated the laceration with four stitches.

Church Road House

No activity or changes to report.

- f) **DePaul Community Resources** – Report Submitted On Time  
No Activity or Changes to report.
- g) **High Hopes** – Report submitted on time  
No activity or changes to report

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- h) **John Randolph Medical Center** – Report Submitted Late  
One incident or changes to report.
- i) **Low Ground Visions, Inc.** – Report Submitted On Time  
**Residential Service**  
No activity or changes to report  
**Day Support:**  
No activity or changes to report
- j) **New Beginning, Inc.** – Report Submitted On Time  
No allegations or program changes to report.
- k) **Phoenix-N-Peace, Inc.** – Report submitted On Time  
**Holly Hill Center:**

**On January 5, 2011 as individuals were arriving, it was brought to the attention of the supervisor's attention that in observation of one individual who had scratches, a small laceration and a larger red laceration on his forehead. A document was being prepared to show his arrival condition. The residence staff confirmed that the individual had been displaying aggressive behavior by inflicting self abuse before leaving home and prior to the arrival at the day support and had received first aid for his minor injuries.**

Program Changes:

**P-N-P Intensive Home Services**

No activity or changes to report.

**P-N-P Day Support Services**

No activity or changes to report.

Four employees hired

One employee resigned

Three new admissions

Three individuals transferred

Two individual discharged

**P-N-P Residential Services:**

Four employees hired

Four employees transferred

Four employees resigned

Four employees terminated

Two individuals transferred

- l) **Progressive Adult Rehabilitation Center, Inc. (P.A.R.C.)** – Report submitted On Time

**P.A.R.C Osage House**

On February 5, 2011 a bruise was noticed by staff assisting a client with her shower. The bruise was located on her left hip and there was discoloration on her left hand. The client was immediately transported to the emergency room of Southside Regional Medical Center. The client had a fractured wrist and the x-ray did not show any fractures to the hip. A cast was placed upon the arm. Since the client is non-verbal specifics of the injury were unknown. The doctor stated the injury is consistent with a fall. An investigation was started beginning with the PARC Day Support Supervisor who would have seen the client on Friday, February 4, 2011. The supervisor reported the client as having a good week and there were no incidents or reports of injuries. Other staff members and verbal clients also reported they did not witness the client falling. The cast was removed on February 9, 2011.

On February 14, 2011 the client reported to the van driver that he fell on the side walk after getting off the van in Osage House parking lot. The client was examined for injuries by the van driver and staff on duty. Client stated he was not hurting at the time. The following morning at 5:30am the client reported his right hip was hurting. Prior to the fall the client had a bone marrow aspiration and biopsy performed on his hip (February 10, 2011). The doctor stated that there will be some pain for several days following the procedure. A follow up visit was scheduled for February 18, 2011, but was taken for re-examination on February 15, 2011 due to the fall.

**P.A.R.C Day Support**

No activity or changes to report

**Changes to report:**

**P.A.R.C. Day Support Program**

No activity or changes to report

**P.A.R.C Supported Living Services**

No Changes to Report

- m) **Pryor House** – Report submitted on time  
No Activities or Changes to report.

- n) **Southside Regional Medical Center, Inpatient Services** – Report submitted on time.

Four incidents of restraints

January 18, 2011 – A VSU student who had been acting strange broke out a window for no reason. The campus police transported the student to Southside Regional Medical Center via a stretcher and handcuffed at each limb. Restraints were necessary due to aggressive behavior. The student also assaulted the police officer. Patient was unable to be debriefed for several days. He stated he was scared and confused in his mind.

January 22, 2011 – 20 year old female, restrained for four hours and 45 minutes. The patient tried to choke and hit a nurse in the back. The nurse prompted the patient to put clothes on. The nurse was upset that there was no direct care. The patient was debriefed and calmed down after medication. She later apologized to the nurse.

January 31, 2011 – 19 year old pregnant female, restrained for one hour and 30 minutes. She attempted to trip another female in solarium and shoved her for no reason. She was actively hallucinating and talking to herself. Later, she attempted to trip a staff member. Time out was offered

January 31, 2011 – 40 year old bipolar female, restrained for two hours and 15 minutes. She was picked up by police at a business where she claimed to have a gun to shoot herself or someone else. Patient was in full mania at this time. Patient was handcuffed by four limbs due to aggression. She was able to be debriefed and receive medication.

February 12, 2011 – 52 year old female restrained for 39 hours and 30 minutes. She made sexual comments to peers in common areas as well as taking her clothes off. When redirected, patient became aggressive, spitting on the nurse and trying to claw her with her fingernails and threatened to urinate , defecate and kill them if released. She was unable to be debriefed. Medication was given and bodily needs were met.

- o) **Southside Regional Medical Center Outpatient Services** – On Time  
No Activities or program changes to report.

- p) **T'LAB, Inc.** – Report submitted on time  
No changes to report.

On February 18, 2011 a client accidentally took another client's medication along with his own medication. Poison control was called, they instructed the house manager to take the client to the emergency room to be monitored. The client was taken to Southside Regional Medical Center. He was monitored and later released back to the group home. The staff will continue to have medication training on a frequent basis if needed. A sign off sheet will be implemented and clients will be given medication one at a time.

- q) **Visions Family Services** – Report submitted On-time  
**Therapeutic Day Treatment**  
No activity or changes to Report.

**Intensive In-Home Treatment**  
No changes or activity to report

**Petersburg Community Integration Center**

On January 27, 2011 an investigation was conducted in regards to claim that a client was being denied his allowance. An interview was done with the house coordinator, who is responsible for the distribution of the allowances. The coordinator furnished the allowance sign off sheet and stated that at no time did the client not receive his allowance.

On January 25, 2011 an investigation was conducted in regards to allegations that a client was touched inappropriately by another peer. The investigation included staff and the individuals. After the interview there was no evidence to support the allegation.

On February 8, 2011 while at District 19 to have lab work a client stated she had been raped by a house mate. She was taken to Southside Regional Medical Center to be evaluated. The hospital did not have the proper staff therefore the staff was advised to take her to MCV. The client refused to go to MCV and stated she would jump out the van if taken. She later told the truth, stating she was mad at her peer and that is why she said he raped her.

**Residential**  
No changes to report

***IX. Announcements / Updates***

The May 12, 2011 meeting will be held at Starkewood Counseling Services, 1742 Berkley Avenue, Petersburg, VA. They will also provide refreshments for our next meeting.



**X. Other Actions**

A motion was made and passed at 7:15 PM that the Local Human Rights Committee go into Closed Session pursuant to the Virginia Code 2.2-3711-A.15 for the protection of the privacy of individuals, their records in personal matters not related to public business . Ayes Carlton Starke, Daniel Moore

A motion was made to reconvene back to open session at 7:35 PM. Ayes Jean Grim, Mary Wallace.

Recommendations were made by Carlton Starke

1. Castration was not recommended
2. Counselors need to be assigned to implement positive behavior.
3. Anti-anxiety medication.

**XI. Adjournment**

There being no further business, the meeting was adjourned at 7:45 PM. The next regular scheduled meeting will be held Thursday, May 12, 2011 at 5:30 PM.

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Edward W. Barlow, Chair

(Date)